

SANTA CLARA COUNTY LIBRARY

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ADMINISTRATION



JPA-1
01/28/10

JOINT POWERS AUTHORITY BOARD

MINUTES

Thursday, October 22, 2009

Library Administration Conference

APPROVED

DENIED

ACCEPTED

PRESENTED

PENDING

MODIFIED

BY THE SANTA CLARA COUNTY LIBRARY
DISTRICT JOINT POWERS AUTHORITY

BY: *Cynthia Rio Garcia*

DATE: ~~October 16, 2009~~ *Jan 28, 2010*

In accordance with the Ralph M. Brown Open Meeting Act; this agenda was posted at the meeting Santa Clara County Library, 14600 Winchester Blvd., Los Gatos, CA 95032 on October 16, 2009.

Members Present:

Dan Furtado, Campbell
Gilbert Wong, Cupertino
Dave Cortese, Co.of Santa Clara
Megan Satterlee, Alt.Los Altos
Jean Mordo, Los Altos Hills

Debbie Giordano, Milpitas 1:50p
Lana Malloy, Monte Sereno
Steve Tate, Morgan Hill
Jill Hunter, Saratoga

Members Absent:

Liz Kniss, Co.of Santa Clara
Dion Bracco, Gilroy
Ron Packard, Los Altos

Staff Present:

Melinda Cervantes, County Librarian
Nancy Howe, Deputy County Librarian
Derek Wolgram, Deputy County Librarian
Gay Strand, Administrative Services Manager

Melissa Kiniyalocts, Deputy County Counsel

CALL TO ORDER/ROLL CALL

Chair Furtado called the meeting to order at 1:32 p.m., with a quorum present. There were no changes, corrections or deferrals made to the agenda.

ORAL COMMUNICATION

None.

CONSENT CALENDAR

ACTION

- *1. Approve Minutes from June 4, 2009, JPA Board Meeting
- *2. Approve Calendar Year 2010 Meeting Schedule
- *3. Accept the Santa Clara County Library semi-annual gift report: 1/1/09- 6/30/09.
- *4. Accept the following cash gifts:
 - a. Cash donation of \$2,957.36 to SCC Library for library material acquisitions.
 - b. Cash donation of \$3,882.84 to SCC Library for library material acquisitions
 - c. Cash donation of \$12,000 to Los Altos Library for classical music collection (\$10,000) and college courses (\$2,000).
 - d. Cash donation of \$3,751.05 to Morgan Hill Library for library furniture acquisitions
 - e. Cash donation of \$200.00 to Saratoga Library for library furniture acquisition.
 - f. Cash donation of \$50,000 to Saratoga Library for library material acquisitions and library programs.

- *5. Accept the following grants:
 - a. Grant funding from California Library Association in the amount of \$5,000.
 - b. Grant funding from California State Library in the amount of \$9,279.
 - c. Grant funding from California State Library in the amount of \$50,600.
- *6. Augment the personnel budget for the Morgan Hill Library in the amount of \$4,050.
- *7. Add one full-time unclassified Information System Technician I position and delete one full-time unclassified Library Assistant position.

Motion to approve consent calendar items #1-7 was moved by (Wong) and seconded by (Mordo). (Satterlee) abstained from item #1 "Approve Minutes from June 4, 2009." The motion passed.

NEW BUSINESS

- 8. Accept the Fiscal Year 2009 Year-End Fiscal Report.

The Finance Committee met on October 13, 2009 and recommends the JPA Board accept report.

Motion to accept the Fiscal Year 2009 Year-End Fiscal Report was moved by (Mordo) and seconded by (Wong). The motion carried.

- 9. Approve Budget Amendment to Replace Campbell Library HVAC Unit in the amount of \$134,800.

The Finance Committee met on October 13, 2009 and recommends the JPA Board approve the budget amendment.

Motion to approve Budget Amendment to Replace Campbell Library HVAC Unit in the amount of \$134,800 was moved by (Mordo) and seconded by (Wong). The motion carried.

- 10. Adopt a Property Disposal amendment to the Procurement Policy

The Finance Committee met on October 13, 2009 and recommends the JPA Board adopt the property disposal amendment.

Currently, the proceeds from the sale of surplus items are deposited in the Santa Clara County General Fund. The Property Disposal amendment will allow the Library to keep the proceeds from sales of surplus items.

Board Member Satterlee requested the policy language address donated items and items acquired by joint entities.

The item was deferred to Counsel. Ms. Kinyalocets was in agreement with changing the language to be inclusive.

Motion with the amendment to revise language based on discussion was moved by (Mordo) and seconded by (Hunter). The motion carried.

11. Transfer \$578,000 from the fund balance to FY2010 Budget for immediate computer network improvements

The Finance Committee met on October 13, 2009 and recommends the JPA Board approve fund balance transfer.

Motion to transfer \$578,000 from the fund balance to FY2010 Budget for immediate computer network improvements was moved by (Wong) and seconded by (Mordo). The motion carried.

12. Appoint a Nominating Committee for selection of 2010 Board Officers

Motion to appoint Board members Furtado, Tate and Kniss to Nominating Committee for selection of 2010 Board Officers was moved by (Cortese) and seconded by (Hunter). The motion was unanimously approved.

REPORTS/COMMENTS

INFORMATION

13. County Librarian

- Radio Frequency IDentification RFID. The tagging of new materials has been completed at Los Altos Library. The self-check machines are being installed at Los Altos on October 22, 2009. The Milpitas Library collection is currently being tagged.
- OrangeBoy, Inc. Strategic Planning survey will be sampling approximately three thousand responses. The survey will ask questions why residents are not taking advantage of the resources the library has to offer.
- Wayfinding. A consultant is working with Library staff to design signage from a user's standpoint. The signage design for the computer has been completed.
- SVReads 2010 – *In Defense of Food* by Michael Pollan, kick-off of Silicon Valley Reads 2010 will be held on Wednesday, January 27, 2009 at 7:30 pm, at the Heritage Theatre in Campbell. The companion books for kids are *Tops and Bottoms* by Janet Stevens and *Seed Folks* by Paul Fleischman [and a new addition, "Carrot Soup" by John Segal.]
- The Library Commissioners and Friends Forum will be held on Saturday, January 30, 2010 from 8:30 am – 12:30 pm. Adam Gay, OrangeBoy, Inc. will be presenting.
- Melinda Cervantes and Board Member Lana Malloy will be attending the "Urban Libraries Council - Partners for Success Conference" in Nashville, TN, December 2 - 4, 2009.

14. JPA Board Members

Board Member Wong. The Cupertino Library will be celebrating its 5-Year Anniversary on Saturday, October 24, 2009 at 11:30a.m.

Board Member Mordo. The North County Library Authority met on October 21, 2009 and voted to place a renewal of their parcel tax on the June 2010 ballot. The NCLA will be asking voters for an increase from \$52 to approximately \$75 for 20 years.

The Los Altos Community Center Master Plan, phase 3 includes a new library but not for at least 5 to 10 years.

Board Member Furtado. The Vision Literacy Adult Reading Program held their Volunteer Appreciation Brunch at the Toll House Restaurant in Los Gatos. It was attended by Rigo Chacon, former Chief -KGO TV and the Consul General of Mexico, Bruno Figueroa. The Toll House sponsored the workplace literacy program for their employees.

15. Committee Reports

Silicon Valley Library System Advisory Board-Sue Barrera


The Advisory Board held their first meeting as part of the newly formed Pacific Library Partnership (PLP) at the Central Park Library in Santa Clara. PLP is made up of SVLS, BALIS (Bay Area Library & Information System), Peninsula Library System, and Monterey Bay Area Cooperative Library System. PLP is one of three mega regional systems, along with Southern California Library Cooperative and Northnet Library System. Jane Light, San Jose City Librarian, is President of the PLP. The PLP applied for stimulus funds and was ranked 20 out of the top 30. If the grant is awarded the funds will be used for distance learning services.

Unfortunately, there will be no Library Issues Breakfast this next year. The next meeting of the PLP Advisory Board is in January 2010.

ADJOURNMENT

With no further business Chair Tate adjourned the meeting at 2:06 p.m. to Thursday, January 28, 2010, JPA Board meeting, 1:30 pm, at the Library Administrative Offices.

Respectfully submitted,


Cynthia Rios Garcia, Secretary
Library Joint Powers Authority